



राष्ट्रीय खाद्य प्रौद्योगिकी उद्यमशीलता एवं प्रबंधन संस्थान
(सम विश्वविद्यालय एवं खाद्य प्रसंस्करण उद्योग मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्थान)
National Institute of Food Technology Entrepreneurship and Management
(Deemed to University & Autonomous Institute under Ministry of Food Processing Industries, Government of India)

F. No. N/SCS/SS/2020/1

Dated. 27.05.2020

OFFICE ORDER

Subject: Establishment of "Equal Opportunity Centre" for NIFTEM and constitution of Committee to ensure the strict implementation of mandates of this Centre – Reg.

In the compliance to the UGC guidelines to oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within the campus. An Equal Opportunity Centre has been established at NIFTEM in light of above subject and the centre will be functioning as per the guidelines made in Annexure – I. A committee has been constituted to make the centre functional. The constituted committee is as under:

Committee

1. Registrar, Chairperson
2. Dr Bhim Pratap Singh, Advisor
3. Dr Murlidhar Meghwal, Member (Liaison Officer SC/ST Cell)
4. Dr Rekha Meena, Member (ST Category Representation)
5. Dr Sarika Yadav, Member (Woman Cell & OBC Category Representation)

The committee will be functional with immediate effect and supersede the previous order regarding the same if any. This is issued with the approval of Competent Authority.


Registrar

To

1. All HoDs
2. All Deans, COE & DCF
3. In-charge IT for uploading on website

CC to:

1. Office of the Honourable Vice Chancellor
2. Office of Registrar
3. AR (Personal) and AR (Admin) for necessary support

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Vision and Mission

To create and sustain the environment in the NIFTEM Campus which promotes equal human values while respecting the distinct cultural identities, caste, creed, and different social status.

To pursue and realise social inclusion and integration of marginalized sections including SC, ST, OBC, women and persons with disabilities (PwD) of the Indian society by identifying and dissuading the different types of discrimination that exist in both conscious and unconscious social behaviour. To create a society free of discrimination and prejudice, and to promote good relations and foster a vibrant human rights culture.

Aim and Objectives

To oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within the campus. Some of the specific main objectives of the Centre are:

1. To work out suitable programs/ schemes, including Remedial Courses, for improving the academic performance of students from SC, ST, OBC, women and persons with disabilities (whether at undergraduate, postgraduate, PhD or other levels) and/ or to monitor the implementation of such programs/ schemes
2. To coordinate with government and other funding agencies (including Public Sector Undertakings/ Public Sector Banks) with a view to mobilise financial and other resources required for educational empowerment of the students from marginalized sections
3. To disseminate the information and act as a counselling-cum-guidance centre for students of the marginalized sections, especially with regard to academic, financial and social matters
4. To help and develop a cordial inter-personal relationship among students and between teachers and the students from marginalized sections for academic interaction and extra-curricular activities; by sensitising the teaching and other staff
5. To assist in smooth and efficient running of a Resource Centre which specializes in addressing the needs of PwD in all categories including visual, hearing, orthopaedic, and neurological disabilities.
6. To promote a social and psychological environment to raise awareness on sexual harassment and gender based discrimination against women.
7. To organize or conduct seminars/ symposia/ workshops/ conferences/ exhibitions/training program, etc from time-to-time on issues of contemporary significance for empowering, educationally and culturally, students belonging to the marginalized sections
8. To ensure a barrier free access to all buildings of NIFTEM Campus, Departments, Libraries, Hostels and offices
10. To examine all possible ways by which the SC/ ST, OBC and minority groups & PWD could be helped
12. To ensure that there is no discrimination in the NIFTEM Campus on grounds of caste, religion, regional feeling, gender based, language based, disability or minority status

Functions and Activities

Specific activities envisaged for the Centre at NIFTEM shall include

1. To ensure equity and equal opportunity to the community at large in the NIFTEM Campus and bring about social inclusion
2. To enhance the diversity among the students, teaching and non-teaching staff population and at the same time eliminate the perception of discrimination

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3. To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students of various social backgrounds
4. To make efforts to sensitize the academic community regarding the problems associated with social exclusion as well as aspirations of the marginalized communities.
5. To help individuals or a group of students belonging to the disadvantaged section of society to contain the problems related to discrimination
6. To look into the grievances of the weaker section of society and suggest amicable solution to their problems
7. To disseminate the information related to schemes and programmes for the welfare of the socially weaker section as well as notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time
8. To prepare barrier free formalities/procedures for admission/ registration of students belonging to the disadvantaged groups of society
9. To establish coordination with the Government and other agencies/organizations to mobilize academic and financial resources to provide assistance to students of disadvantaged groups
10. To organize periodic meetings to monitor the progress of different schemes
11. To adopt measures to ensure due share of utilization by SC/ST in admissions, recruitments (teaching and non-teaching posts) and to improve their performances.
12. To sensitize the NIFTEM Campus on the problems of SC/ST and other disadvantaged groups.
13. Organising expert lectures on awareness regarding Equal Opportunity Centre in NIFTEM
14. Organizing lectures, Seminars, workshops on relevant topics to promote awareness on such issues among students and teaching staff
15. Assisting students from deprived sections, financially for participation in national International Academic Events
16. Counselling and training the deprived section of students to boost their morale, confidence, self-respect and inculcate values
17. Remedial classes for the deprived students will be held throughout the semester, as and when required
18. E-learning support to students
19. Ramps and lifts for physically disabled staffs, check whether provided or not

The Adviser in the NIFTEM shall:

- i. Oversee/monitor various welfare schemes/ programmes sponsored by the Government of India/State Government, UGC or any agency/ organization as well as those devised by the NIFTEM/Ministry for the disadvantaged groups for their effective implementation
- ii. Be responsible for the effective functioning of SC/ST Cell and other such Cells/Centres dealing with the problems of different socially disadvantaged groups.
- iii. Convene the meetings of incharge of other Committees/Programmes dealing with social issues such as Gender Sensitization Committee Against Sexual Harassment (GSCASH), National Service Schemes (NSS) etc to review their activities.
- iv. The Advisor shall submit the progress/review report to the Honourable Vice Chancellor. The Coordinators of SC/ST Cell, Remedial Coaching and other schemes/ Women's Study Centre, Population Education Cell etc. shall be closely associated with the Equal Opportunity Centre.

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