

राष्ट्रीय खाद्य प्रौद्योगिकी उद्यमशीलता एवं प्रबंधन संस्थान, कुंडली, सोनीपत
National Institute of Food Technology Entrepreneurship and Management
Kundli (Sonepat)



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Detailed Advertisement

Name of Post: Manager, NIFTEM Technology Innovation and Business Incubation Foundation (NTIBIF) at NIFTEM

NTIBIF is a Technology Business Incubator set up by NIFTEM in 2020. To look after its operations NIFTEM is in need of a full time Manager to conduct its day to day operations, avail external grants and help in strengthening mentorship and other support for incubating start-ups.

Qualification & Experience

- MBA/PGDBM preferably with background of Science and/or technology at graduate level
- The candidates should possess about 3-5 years' experience of working with entrepreneurs/ start-up companies/ learning/tinkering labs/incubator/incubation consultancy.
- Management experience in industry or in the public sector would be an added advantage.

Competencies

- Written and spoken communication skills with proficiency in MS Office.
- Networking skills with startups, entrepreneurs, mentors, universities, research institutions, industry experts, associations, Chamber of Commerce & Industries, State & Central Government and Angel investors.
- Event management experience
- Should be conversant with Digital Marketing
- Program Management experience

Job Responsibilities

- Promote, identify and evaluate startups for creativity, innovation, acceleration and investment.
- Managing the screening process, follow-up mails, coordinate due-diligence process, coordinate communication and negotiations with start-ups, faculty anchors etc.
- Liaison among various stakeholders

- Obtaining external funding/grants from public and private sector institutions.
- Design & manage Incubation and Acceleration programs/workshops
- Provide coaching and advisory support to entrepreneurs
- Manage day- to- day interaction with startups and undertake documentation work.
- Develop, manage and run periodic events such as hackathons and business pitching contests and organise events such as master class and chat programs.
- Network and bring in potential mentors and resources to the incubator
- Connect with the Startup Ecosystem consisting of Angels, VC and entrepreneurs.
- Guide & support start-ups for fundraising activity

Type of Employment

On contractual basis with fixed emoluments of Rs.1,25,000/- per month.

Last date of submission of application

The complete application in all aspects should reach us through email at **ntibif@niftem.ac.in** latest by **30th June, 2021**. Please enclose self attested copy of all your testimonials along with your duly filled application. Applications received after last date will not be considered.