



## NATIONAL INSTITUTE OF FOOD TECHNOLOGY ENTREPRENEURSHIP AND MANAGEMENT

Deemed to be University (De-novo Category) under Section 3 of the UGC Act, 1956 and An autonomous Institution under Ministry of Food Processing Industries, Govt. of India, Plot No. - 97, Sector-56, HSIIDC Industrial Estate, Kundli-131028, District-Sonepat, (Haryana) Website: [www.niftem.ac.in](http://www.niftem.ac.in), Phone: 0130-2281020, 2281085, Fax: 0130-2219772

Advertisement No.: N/HR&/P/2018/63 Dated: 16.06.2021

### VACANCY NOTICE

Applications are invited in prescribed pro-forma from eligible Officers of Central Govt./ State Government/ Autonomous Bodies/ Central Universities/ Public Sector Undertaking for filling up the position of Deputy Controller of Finance & Accounts (DCF&A) at National Institute of Food Technology Entrepreneurship and Management (NIFTEM), Deemed to be University, an Autonomous Institution under Ministry of Food Processing Industries, Government of India, to be filled on deputation basis (including short term contract).

Sr. No.	Post & Pay Scale	No. of Post (s)	Essential Qualification & Experience
1	Deputy Controller (Finance and Accounts) with rationalized entry pay of Rs. 78800/- (Level-12) Upper Age Limit 56 years	01	<b>Essential:</b> Persons holding analogous post <b>OR</b> Persons with 5 years Regular Service at the level 10 (as per 7th CPC) as Assistant Controller (Accounts) <b>OR</b> Equivalent and having experience in handling accounts/finance functions in Central Govt./ State Government/ Autonomous Bodies/ PSUs Universities / Central Universities

For details regarding qualification, experience, general conditions, application format, etc, please visit career on our website [www.niftem.ac.in](http://www.niftem.ac.in). Interested candidates may send complete applications through email at [registrar@niftem.ac.in](mailto:registrar@niftem.ac.in) on or before 15.07.2021.

Registrar



## राष्ट्रीय खाद्य प्रौद्योगिकी उद्यमशीलता एवं प्रबंधन संस्थान

यूजीसी अधिनियम, 1956 की धारा 3 के तहत मानित विश्वविद्यालय (डी-नोवो श्रेणी) भारत सरकार के खाद्य प्रसंस्करण उद्योग मंत्रालय के तहत एक स्वायत्त संस्थान, प्लॉट नंबर 97, सेक्टर-56, एचएसआईआईडीसी, इंडस्ट्रियल एस्टेट, कुडली- 131028, सोनीपत, (हरियाणा) वेबसाइट: [www.niftem.ac.in](http://www.niftem.ac.in) फोन: 0130- 2281020, 2281085, फैक्स: 0130-2219772

विज्ञापन सं. एन/एचआर एंड पी/2018/63 दिनांक: 16.06.2021

### शिक्षित सूचना

राष्ट्रीय खाद्य प्रौद्योगिकी उद्यमशीलता एवं प्रबंधन संस्थान (निफटेम), एक मानित विश्वविद्यालय, खाद्य प्रसंस्करण उद्योग मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान में प्रतिनियुक्ति आधार (संक्षिप्त अवधि अनुबंध सहित) पर भरे जाने वाले उप नियंत्रक वित्त एवं लेखा (डीसीएफएंडए) के पद को भरने के लिए केन्द्र सरकार/राज्य सरकार/स्वायत्त संस्थान/केन्द्रीय विश्वविद्यालय/सार्वजनिक क्षेत्र उपक्रम के योग्य अधिकारियों से निर्धारित प्रारूप में आवेदन आमंत्रित किये जाते हैं।

क्र. सं.	पद एवं वेतनमान	पद की सं.	अनिवार्य योग्यता एवं अनुभव
1	उप नियंत्रक (वित्त एवं लेखा) तर्कसंगत प्रवेश वेतन रु.78800/- (लेवल-12) अधिकतम आयु सीमा 56 वर्ष	01	<b>अनिवार्य:</b> व्यक्ति ने समान पद धारण किया हो या सहायक नियंत्रक (लेखा) या केन्द्र सरकार/राज्य सरकार/स्वायत्त निकाय/पीएसयू विश्वविद्यालय/केन्द्रीय विश्वविद्यालय में लेखा/वित्त कार्य के संचालन में 05 वर्ष के अनुभव के साथ लेवल 10 (7वें सीपीसी के अनुसार) नियमित आधार पर समकक्ष पद धारण किया हो।

योग्यता, अनुभव, सामान्य शर्तें, आवेदन प्रारूप, आदि के संबंध में विस्तृत विवरणों के लिए कृपया हमारी वेबसाइट [www.niftem.ac.in](http://www.niftem.ac.in) पर कैरियर पेज को देखें। इच्छुक उम्मीदवार 15.07.2021 तक या उससे पूर्व ई-मेल [registrar@niftem.ac.in](mailto:registrar@niftem.ac.in) के माध्यम से पूर्ण आवेदन भेज सकते हैं।

कल सचिव

## GENERAL INFORMATION AND CONDITIONS FOR DEPUTATION POST ONLY

Applicants are advised to read all instructions carefully before sending their applications:

1. Deputation period would be for a period of 2 years initially which can be extended further at the discretion of NIFTEM on year to year basis (i.e. maximum for 7 years) with mutual consent of both borrower and lender organizations, subject to the performance of officer being satisfactory. However, NIFTEM reserves the right to terminate the period of deputation any time before its completion also.
2. The employee will be governed under the DoPT order dated 17.06.2010 on the subject '*Transfer on deputation/ foreign service of Central Government Employees to Ex-cadre posts under the Central Government/ State Government/ Public Sector Undertakings/ Autonomous Bodies/ Universities/ UT Administration, Local bodies, etc. and vice versa – Regulation of pay, Deputation (Duty) Allowance, tenure of deputation/ foreign service and other terms and conditions-regarding.*'
3. The applicant must be a citizen of India.
4. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as of the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess essential criteria laid down. No inquiry asking for advice as to eligibility will be entertained.
5. The prescribed essential criteria are minimum and mere possession of the same does not entitle candidates to be called for screening/ interview. The Competent Authority reserves the right to shortlist candidates based on higher qualifications/ year of experience in the subject/ screening test/ other criteria. The decision of the Vice-Chancellor, National Institute of Food Technology Entrepreneurship and Management (NIFTEM) will be final in this regard.
6. If any document/ certificate furnished is in a language other than Hindi or English, a transcript in Hindi/ English of the same duly attested by a Gazetted Officer or Notary is/ are to be submitted.
7. The date for determining the upper age limit, qualification, and/ or experience will be the closing date prescribed for receipt of application.
8. Applications should be forwarded through the proper channel only, no advance application shall be entertained.
9. While forwarding the application the sponsoring authority/ employers shall ensure that the particulars of the candidate are verified and that he/ she fulfills the eligibility conditions, along

with a certificate that the officer is free/ clear from vigilance angle and no disciplinary proceeding(s) is/ are pending or contemplated against the applicant.

10. Complete ACR dossier/ APARs of the last five years of the applicant (for deputation posts) must be enclosed with the application duly attested by the officer, not below the rank of Under Secretary or equivalent.
11. Any corrigendum/ order regarding this advertisement will be issued on the website only. Candidates are advised to remain in touch with the website for this purpose. No separate corrigendum etc. will be published in Newspaper
12. Institute reserves the right to make any amendment, cancellation, and changes in this advertisement in whole or part without assigning any reason thereof.
13. Applicants will be fully responsible for the accuracy of the information they furnish. Any information furnished by the candidate if found wrong at any stage will result in his/ her disqualification and/ or dismissal from the service at any stage and No correspondence will be entertained at all.
14. The interview/call letter, if shortlisted shall be sent by speed post/ email. However, the Institute shall not be responsible for any postal delay lapse, whatsoever.
15. The candidate shall have to appear for the interview, if called for, at his/her own cost. However, SC/ST/OBC candidates, if called for an interview will be allowed traveling allowance as per Central Government rules.
16. No application fee for applying for deputation post.
17. Candidates are required to apply in the prescribed format downloaded from the website or neatly typed on A 4 size paper on one side as per the format available on the website <http://www.niftem.ac.in>.
18. Candidates are advised to read all instructions carefully before sending their applications otherwise their applications are likely to be rejected for one or more of the following reasons in terms of the notifications:
  - a. Applications received after the closing date.
  - b. Applications not in the prescribed format.
  - c. Candidates not having the required qualifications/experience
  - d. Applications without the latest photo not being pasted in the provided space.
  - e. Applications without declaration.
  - f. Application without signature.

- g. Applications without supporting documents.
  - h. Applications that are incomplete/ illegible in any manner.
19. The complete application may be forwarded through email at [registrar@niftem.ac.in](mailto:registrar@niftem.ac.in) before the closing/ last date of receipt of application i.e. **15<sup>th</sup> July, 2021**.
20. NIFTEM reserves the right to make recruitment in respect of all, or, few posts out of the posts so advertised, as per requirement which is reviewed from time to time, or, can scrap the entire advertisement if the circumstances so warrant.

**Registrar**