

National Institute of Food Technology  
Entrepreneurship and Management

Ministry of Food Processing Industries, Government of India

F.No. N/Ex/R&/2018/14

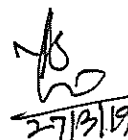
Dated: 18.03.2019

### Notification


**These Rules may be called Rules for Re-evaluation of Answer Books.**

The Academic & Exam Regulations of the Institute provides for external paper setting & evaluation of end semester theory course with 60% weightage with a provision of scrutiny for totalling error and/or non-evaluated answers. There is however no provision of re-evaluation of Answer Scripts. The matter has been examined by the Institute for introduction of re-evaluation system on the pattern of other Universities/ Institutions of Higher Studies in order to provide an opportunity to students to get their Answer Books re-evaluated if and when they have any doubt in this regard. Accordingly, the Academic Council in its 17<sup>th</sup> Meeting held on 14.11.2018 has decided to introduce Re-evaluation Policy from odd semester 2018-19 for End Semester Exam (Theory paper only) on the following terms & conditions.

1. Revaluation of answer books shall be permissible only in the theory papers evaluated by external examiners in which the student actually appeared at the examination.
2. Re-evaluation of Answer Books shall be permissible only upto 25% of subject papers prescribed for which student appeared including supplementary exams.
3. Notwithstanding the aforesaid provisions, revaluation of answer books shall not be permitted in respect of Practical Examination/Sessional/ Dissertation, thesis and Viva-voce.
4. A candidate who wish to apply for re-valuation of his/her answer book(s) must submit his/her application on the prescribed form together with the requisite fee deposit receipt to Controller of Examination through Dean (A) before expiry of Fifteen days from the date of the declaration of Examination Result. Applications received after due date shall not be considered.
5. A fee of Rs. 2000/- per subject for which re-evaluation is sought will be paid by the students.
6. The application for re-evaluation should be filled by the student(s) in his/her own handwriting & signed and not by any one else on his/her behalf in the Performa appended at **Annexure**.
7. If Marks awarded by 1<sup>st</sup> Re-Evaluator varies from the original award upto and including -5% of the original marks, the original marks shall stand and no change will be made. However if the marks awarded by 1<sup>st</sup> Re-evaluator varies from the original Award upto and including +5% of the original marks the benefit may be given to the student(s) if it changes the results.

  
27/3/19

8. If the marks awarded by the 1<sup>st</sup> re-evaluator is beyond  $\pm 5\%$  of the original marks and upto  $\pm 10\%$  of the original marks, the average of marks of original evaluator & the 1<sup>st</sup> re-evaluator will be taken into account & reflected in the revised result.
9. If the award of Marks of the 1<sup>st</sup> re-evaluation varies from the original marks by more than  $\pm 10\%$  of the original marks, the Answer script shall be sent to 2<sup>nd</sup> re-evaluator and the average of two nearest awards out of the three awards thus available (including the original awards) shall be taken as final and result revised.
10. The student applying for re-evaluation has to surrender his/her results of original performance & will accept change in result which may be as under:
  - 10.1. There can be no change
  - 10.2. There can be increase in marks
  - 10.3. There can be decrease in marks
  - 10.4. The process prescribed in para 10 & 11 above shall be applicable in case of decrease of marks also.
11. The answer book(s) shall not be subjected to any inspection or production before any External or Internal Authority except at the instance of the Vice-Chancellor
12. A candidate who is declared eligible for supplementary examination as a result of re-evaluation result shall be permitted to appear at the usual supplementary examination or if the same is already over, such a candidate will also be eligible to appear at the next year examination as a non-collegiate candidate or next supplementary exam. No separate supplementary exam shall be conducted by the Institute.
13. A candidate who becomes eligible to seek admission to the next class consequent upon the improvement of his/her result based on re-evaluation in the middle of session shall be considered eligible for admission to the class within 7 days from the date of communication of the revaluation result. In such case attendance shall be counted from the date of admission.
14. The system of re-evaluation shall be applicable from odd semester Exam 2018-19.

  
(Dr. J.S. Rana) 18/3/19  
Registrar.

To

1. All HoDs/ Deans
2. Library.
3. Dean (SW) : for wide publicity among students.
4. AR (IT) (for uploading on the website)
5. Notification Guard File.

CC to:

1. VC Sectt.
2. Registrar office.

**APPLICATION FOR RE-EVALUATION OF RESULTS**

CANDIDATE SHOULD CAREFULLY GO THROUGH THE RE-EVALUATION RULES (Attached) BEFORE FILLING IN THIS FORM.

This application is TO BE FILLED IN AND SIGNED BY THE CANDIDATE ONLY. Application submitted on behalf of the candidate, as also incomplete application will be rejected summarily without any further reference.

1. Name of the student : \_\_\_\_\_
2. Roll No. : \_\_\_\_\_
3. Name of the Course : \_\_\_\_\_
4. Semester/Academic Session : Odd/Even 20 - 20
5. No. of courses in which the student appeared in Theory paper of End Semester Exams of the Semester. : \_\_\_\_\_
6. Subject/Course No(s) required to be re-evaluated (Restricted to 25% of the subject papers in which the student appeared) :  
1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_
7. Department in case of M.Tech : \_\_\_\_\_
8. Date of declaration of Result : \_\_\_\_\_
9. Date of application submission : \_\_\_\_\_

**Note :** *The application must be accompanied by a receipt for an amount of Rs. 2000/- per subject deposited in the account of the Institute at SBI, NIFTEM Campus Branch.*

**Declaration :** I have read and understood the Rules for re-evaluation of Answer Books and accept all the rules without any reservation. The original performance is surrendered and will accept the revised performance which may be:

- a) There is NO CHANGE
- b) The original marks may be DECREASED
- c) The original marks may be INCREASED

(Signature of the Candidate)

HoD (Deptt.....)

(for office use only)

Controller of Examinations)