



GA DIGITAL WEB WORD PVT.LTD

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Outsource:- HR/2025/07

Date: 09.07.2025

The Outsource Agency invites applications to fill the following position to work at NIFTEM, Kundli, on an outsourced basis:-

Library Information Assistant (01 Position)	Qualificaiton	M.Lib.Sc. / MLISc or equivalent from a recognized University/Institute with at least 55% marks in the qualifying degree. OR Master's Degree in Arts / Science / Commerce or any other discipline with B.Lib.Sc. / BLISc with at least 55% marks from a recognized University/Institute. OR Post Graduate Diploma / Certificate Course in Computer Application / Library Automation from a recognized Institute with a minimum of 06 months duration.
	Experience	Minimum 03 years working experience in a library of reputed University / Institute.
	Monthly remuneration	Salary ₹30,000/- per month (under highly skilled category).
	Age Limit	Preferably below 40 years.

General Instructions:

- Candidates should carefully read the advertisement for the minimum essential qualifications, age and eligibility, experience criteria etc.
- This is purely a temporary engagement, initially for 06 months (based on requirement). Selection does not entitle to any claim whatsoever regularization against any regular post or any vacancy arising in future in this or any cadre/ post based on this service at the client organization, this is, NIFTEM, Kundli.
- The Outsource Agency will depute the selected candidate at NIFTEM, Kundli, on an outsourced basis.
- Only shortlisted candidates shall be called for Trade or Skill Test/ Interaction evaluation. Mere qualification many not ensure short-listing, and the institute may apply higher than minimum cut-off criteria to ensure a reasonable number of candidates. Shortlisted candidates will be informed by phone or e-mail only.
- The candidate must bring all the original documents for verification during the Trade or Skill Test/ Interaction. No TA/DA will be paid to attend the interview.

Application Submission:

- Candidates are required to apply by 22.07.2025. The complete application – (i) Application Form, (ii) Supporting documents must be sent to the email address recruitmentniftem@gmail.com . Incomplete applications shall be summarily rejected.
- For applications form and other details, please visit <https://www.niftem.ac.in> on behalf of the outsourced Agency for wider reach.

GA DIGITAL WEB WORD PRIVATE LIMITED

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