



NATIONAL INSTITUTE OF FOOD TECHNOLOGY ENTREPRENEURSHIP AND MANAGEMENT (NIFTEM)

An Institute of National Importance (INI) under Ministry of Food Processing Industries, GOI,
Plot No 97, Sector-56, HSIIDC Industrial Estate, Kundli-131028, District-Sonepat (Haryana)

Tender No. N/PuS/P/2023/10/14

Dated: 27.12.2023

NOTICE INVITING TENDER

SUBJECT: TENDER FOR DESIGN, PRINTING, FABRICATION AND INSTALLATION OF SIGNAGES/ HOARDINGS AT NH-44.

National Institute of Food technology entrepreneurship and management (NIFTEM) was conceptualized by the Government of India on persistent demand of the food industry to have an apex organization as a 'One-Stop Solution Provider' for various problems of the food sector. The Institute is an autonomous body under the Ministry of Food Processing Industries, Government of India and recently it has been declared as **National Institute of Importance (INI)** by the Govt. of India. The Institute is spreading over of 100 acres at a prime location in close proximity of North Delhi, Kundli at Delhi-Haryana border. The Institute aims to become an International Centre of Excellence which integrates technological, managerial and behavioral aspects of the Indian Food Processing Industry with a clear objective of catapulting the sector to the Numero Uno position in the world. NIFTEM strives to cater to the needs of various stakeholders such as entrepreneurs, industries, exporters, policy makers, government and other existing institutions. Primarily, it aims to produce world-class business leaders, develop competitive processes and technologies recognized globally, and initiate best practices in the area of food technology, entrepreneurship and management. The Institute has also been declared as National Institute of Importance by the Govt. of India.

For and on behalf of NIFTEM online Tenders (Two bid system) are invited on CPPP e-Procurement website <https://eprocure.gov.in/eprocure/app> from eligible from Agency/Firms at NIFTEM Campus, Kundli, Distt.- Sonepat, Haryana.

S.N.	Name of works	Estimated Cost	Timeline for completion of work
01	DESIGN, PRINTING, FABRICATION AND INSTALLATION OF SIGNAGES/HOARDINGS AT NH-44.	₹ 24.00 Lakh	30 Days

Critical Date Sheet

S.N.	Particulars	Important Dates	Time	EMD	Tender Processing Fees
1.	Issue of Tender documents	27.12.2023	06.00 PM	₹ 75,000/-	₹ 500 + GST 18% = ₹ 590/-
2.	Pre-bid Meeting	01.01.2024	11.00 AM		
3.	Bid submission start date and time	03.01.2024	03.00 PM		
4.	Last date & time for submission of tender	10.01.2024	04.00 PM		
5.	Date & time of opening of Technical Bids	11.01.2024	03.00 PM		
6.	Date & time of opening of Financial Bids	Will be intimated separately to the successful bidders			

1) SCOPE OF WORK:

The scope of work in the proposed Tender includes the designing, printing, fabrication and installation of all the hoardings at NH-44 at the following locations.

(a) From Delhi to Panipat (LHS) Direction:

- KM 28+300 LHS, between MCW and Service Road Separator (Unipole height from Road Level 15 Ft.)
- KM 30+000 LHS, between MCW and Service Road Separator (Unipole height from Road Level 15 Ft.)
- KM 30+800 LHS, at Extreme Edge of Service Road (Unipole height from Road Level 30 Ft.)

(b) From Panipat to Delhi (RHS) Direction:

- KM 35+780 RHS, between MCW and Service Road Separator (Unipole height from Road Level 15 Ft.)
- KM 39+700 RHS, Extreme Edge of Service Road (Unipole height from Road Level 30 Ft.)

(c) Excavation & construction of RCC foundations of adequate size near roadside at above location as finalized by NHAI & NIFTEM Authorities.

(d) Fabrication of unipoles and hoardings.

(e) Erection and installation of unipoles on foundation with base plate and foundation bolts.

(f) Installation of light reflective vinyl print signage on Hoardings.

(g) The work will be done as per the work specification, designing, Installation, Printing, Fabrication and Installation of flex and Display the hoarding at prominent locations finalized by NIFTEM authorities.

(h) The above said works is time bound and is to be completed as per the time schedule prescribed by NIFTEM. **The completion timeline of above said works will be 30 days from the date of Award of Work.**

(i) Submission of work completion report.

(j) No insurance charge is admissible and the successful tenderer will be responsible for any breakage, damage and loss in transit on way to destination. The successful tendered shall indemnify and keep indemnified NIFTEM against all losses and claims for injuries or damages to any person or property whatsoever which may arise out of or in consequence of the construction and maintenance of works and against all claims, demands, proceedings, damages, costs, charges, expenses, whatsoever in respect thereof in relation thereto

(k) Any default or breach of contract or non-execution of supply shall lead to appropriate action by the NIFTEM, Kundli including black listing / delisting the tenderer for future supply.

(l) The work shall be completed within 1 month from the date of issuance of work order.

(m) If any item used/supplied is found to be not of standard quality as specified, it should be taken back and replaced by fresh one at own cost of supplier.

(n) The bidder is liable for any repair at own cost for the period of one year from the date of completion.

(o) The erection shall be managed in such a way that there is no hindrance/ obstruction to the traffic/ road users.

2) ELIGIBILITY CRITERIA:

The bidders must fulfill the following eligibility criteria:-

- The bidder must be as legal entity and should have valid enlistment in CPWD/ PWD/ NHAI/ HSIIDC/ URBAN DEVELOPMENT AUTHORITIES/ HOUSING BOARD/ HUDA under Civil Works Head.
- The bidder should have work experience of similar nature works of Design, Printing, Fabrication & installation of Hoardings at National Highways, State Highways, Industrial Estates, Municipal Corporations etc. during last 03 years (2020-21, 2021-22 & 2022-23).
- The bidders have to submit the following work orders alongwith completion certificates of successfully completed similar works during last 03 years of Design, Printing, Fabrication & Installation of Hoardings:
 - i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
 - ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
 - iii) One similar completed works costing not less than the amount equal to 80% of the estimated cost.

OR

The bidder should have experience of execution of major civil works of value not less than ₹ 25.00 lakh. Attach 03 completion certificates of the civil works in last 03 financial years (2020-21, 2021-22 & 2022-23) issued by Executive Engineer rank Officer. (Civil Works means construction of buildings, bridges, roads, etc.).

- The Annual Average Financial Turnover of the bidder during the last 03 Financial Years (2020-21, 2021- 22 & 2022-23) ended 31st March, 2023 should be at least ₹ 75.00 Lakh (Attach audited copies of Balance Sheet, P&L Account Statement, ITRs). The Certificate by CA regarding turnover must be attached.
- The Hard Copy of tender document including Tender Fee must be reached addressed to the "Registrar, National Institute of Food Technology Entrepreneurship and Management, Plot No.-97, Sector-56, HSIIDC Industrial Estate, Kundli-131028, District-Sonepat (Haryana)" on or before bid opening date and time as mentioned in critical date sheet

Caution: All the bidders are specifically informed that while submitting tender, must ensure that signed documents as indicated in the tender documents are mandatory, otherwise tender will be similarly rejected and no second opportunity will be given to submit shortfall documents. In case of less bids, Institute has liberty to invite shortfall documents.

The agencies (registered with MSME /NSIC registration) willing to claim any relaxation/exemption in tender fee, Turnover and Experience, etc, must submit claim for the same alongwith support document for consideration, otherwise, the same will not be extended. The relaxation/exemption will only be given, if you are registered for **applied category** of item(s)/services, etc. Upload proper Udyog Adhar Certificate from both sides with specified validity and relevant service category. The bidders who are claiming relaxation/exemption are required to submit undertaking as per **Annexure-IV**.

3) WORK SPECIFICATION:

The specification of design, printing, fabrication and installation of hoardings structure along with requirement is as below:

S.N.	Particulars	Quantity	Unit
1.00	Earth work in excavation by mechanical means (Hydraulic excavator)/ manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m. All kinds of soil including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.	76.23	Cum
2.00	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level:- 1:5:10 (1 cement : 5 coarse sand: 10 graded stone aggregate 40 mm nominal size) including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.	3.20	Cum
3.00	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.		
3.01	1:1.5:3 (1 cement : 1.5 coarse sand (zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size de rived from natural sources	34.40	Cum
4.00	Centering and shuttering including strutting, propping etc. and removal of form work for including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.		
4.01	Foundations, footings, bases for columns	76.40	Sqm
5.00	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level.		
5.01	Thermo-Mechanically Treated bars of grade Fe-500D or more.	7640.00	Kg
6.00	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.		
6.01	Hot finished welded type tubes	4673.70	Kg
7.00	Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.		
7.01	In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	907.95	Kg
8.00	Painting with aluminium paint of approved brand and manufacture to give an even shade including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.		
8.01	Two or more coats on new work	60.00	Sqm
9.00	Installation of light reflective Vinayle print flex boards including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.	36.10	Sqm

4) BIDDING PROCEDURE:

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.

Tenderer/Contractor is advised to follow the instructions “Instructions To Bidder for Online Bid Submission”.

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Bidding Application must be accompanied by the following:-

Technical Bid (Attached signed and stamped copy of each document)

The following documents are to be furnished by the Contractor along with Technical Bid as per the tender document (Scan Copies):

- i. **Proof for payment of Tender document Cost (T.Fee)/ Earnest Money Deposit** and permanent address of the Firm/Agency/Person.
- ii. Application Processing Fee **of ₹ 590/- (including GST) and EMD ₹ 75,000/-** in the form of Demand Draft, drawn separately in favour of NIFTEM payable at Delhi from SBI are to be enclosed with the technical bid, failing which the tender will summarily rejected. The Application Process Fee is non refundable.
- iii. Chartered Accountant’s signed statement for Annual Turnover of the F.Y. 2020-21, 2021-22 & 2022-23.
- iv. Copies of Audited Balance Sheet and Profit & Loss Account for the F.Y. 2020-21, 2021-22 & 2022-23.
- v. Income Tax Returns for the financial years, 2020-21, 2021-22 & 2022-23.
- vi. Copies of Work Orders and Completion Certificates for last three financial years (2020-21, 2021-22 & 2022-23).
- vii. Incorporation details
- viii. PAN & GST details
- ix. Bank account details
- x. An Authorization Letter from bidder in favour of person signing tender documents.
- xi. Annexure No-I, Tender Form (Technical Bid) to be submitted on Letter Head, must be filled in completely. Page No is must to mention in the Annexure.
- xii. The Annexure No-IV, an undertaking to declare that Bidder has not been black listed in India and abroad must be submitted on Non-judicial Stamp Paper of Rs. 100.
- xiii. Complete Tender documents including Annexure (I, II, III & IV) and Annexure – V, if applicable, duly signed and stamped on each page.
- xiv. A complete list of clients including clients from Central Govt./ State Govt./ PSU/ University/ Research Institute/ Colleges/ MNC/ Private Sector served during last three years with Name, Telephone No, etc along with copies of supply order.

S.N.	Service Provided	Name of Department	Since When
01.			
02.			
03.			
04.			

Financial Bid

Price bid format in the form of BOQ_XXXXX.xls.

Opening of tenders (Technical bids only) will take place as mentioned in critical date sheet online at <https://eprocure.gov.in/eprocure/app> in the "Meeting Hall, National Institute of Food Technology Entrepreneurship and Management, Plot No.-97, Sector-56, HSIIDC Industrial Estate, Kundli-131008, District-Sonepat (Haryana)" in the presence of the representatives of the Firms/Tenderers, who may wish to be present at that time. At the time of tender opening Firms/Tenderers have to come with bid acknowledgement slip, that is generated by the system after successfully bid submission. Firms/Tenderers can view their live bid opening at their remote end also. No separate intimation will be sent to the firms/Tenderers in this regard.

The tender not submitted in the prescribed formats or incomplete in detail is liable for rejection. NIFTEM is not responsible for non-receipt of tender within the specified date and time due to any reasons, including postal holidays or delays.

5) EVALUATION PROCEDURE:

The eligibility of bidders and their technical bid will be evaluated by the Technical Evaluation Committee on the basis of documents submitted by the bidders with the Technical Bid. The financial bids will only be considered of those bidders who qualify the eligibility criteria and other terms and conditions lay down in the tender. In this regard the decision of Institute shall be final. The Award of Work will be made to overall L-1 Agency.

General Term & Conditions

- i. **In case, after Pre-bid meeting (wherever applicable) any modification(s)/addition(s)/ deletion(s) or any alternation in the requirement(s)/ specification(s) etc is required, the same will be appended on the NIFTEM website- www.niftem.ac.in, therefore, all the bidders are advised to visit our website before filling/submitted their tenders. No separate advertisement/information will be published in this regard in the Newspapers.**
- ii. Acceptance of tender will be intimated to the successful tenderer through a letter of intent (LOI) duly signed by the authorized signatory of the institution.
- iii. Performance Security of successful bidder may be forfeited, if the bidder withdraws or amends or derogates from the tender in any respect.
- iv. **Validity of bids should be 180 days from the date of closing of tender.**
- v. NIFTEM will not compromise with the quality/sub-standard material. At any stage, it is found that supplier has supplied inferior quality or different Payment shall be made for such items after reasonable deduction(s)/ rejection of the lot and forfeiting of Performance Security, as deemed fit, in the circumstances & decided by Institute.
- vi. Successful bidder has to deposit the **Performance Security @ 10%** of total cost of awarded works, within 30 days from the issue of work-order. The performance security should be either in the form of DD/Bank Guarantee/FDR. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including defect liability obligations.
- vii. In any case, if tenders are not opened due to any reason, the Tender documents, processing Fee and EMD shall be returned to all bidders.
- viii. **Conditional Tender will not be accepted.**
- ix. The EMD of the unsuccessful bidder will be returned to them after completion of Technical Evaluation.
- x. The **Performance Security** will be refunded/ returned to the agency, without any interest after the expiry of defect liability period.
- xi. Tender without EMD & Tender Fee will be summarily rejected.
- xii. The Institute can ask any clarifications & documents at any stage of the procurement depending upon the circumstances to ascertain quality of material used in manufacturing of items.

- xiii. All the documents attached with the technical bid should be properly tagged, numbered, signed and stamped by the competent authority.
- xiv. The EMD/performance security shall be forfeited in case:-
1. If the Bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
 2. If the bidder having been notified of the acceptance of his tender by the Buyer during the period of its validity,
 3. If the Bidder fails to furnish the Performance Security for the due performance of the contract.
 4. If the Bidder fails to sign the agreement.
 5. Fails or refuse to execute the contract.
 6. Fails to respond to queries by the NIFTEM.

6) PAYMENT TERMS: The payment will be made on submission of bill along Work Completion Report duly verified by concerned official of NIFTEM.

7) DEFECT LIABILITY PERIOD: The defect liability period of said works will be 01 year w.e.f. from the date of completion of works. In case of injury resulting from the unipole, the agency is to be liable. NIFTEM reserves the right to accept or reject any/all tenders without assigning any reason(s).

8) Tenders not on the prescribed Performa (attached), without requisite details, EMD and Processing Fee and received after the closing date/ time of tenders and tenders with any rider will summarily be rejected.

9) Canvassing in any form will be viewed seriously and if any tenderer is found to be resorting to such practices, the tender of such firm will be rejected.

10) ARBITRATION CLAUSE: That in case of any dispute between party of first part(NIFTEM) and the part of other party(Agency) arising out of or in relation to the agreement, the dispute shall be referred to Hon'ble Director for arbitration. The award of the said Arbitrator shall be binding upon both parties. The seat of the arbitration shall be at NIFTEM, Kundli, Sonapat.

11) WITHHOLDING OF PAYMENT: This clause authorizes Buyer to withhold payment till end when seller fails in its contractual obligation. The standard text of this clause is as under:

"In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the deliverables etc as specified in the Contract, the Buyer may at his discretion, withhold any payment until the completion of the Contract".

12) RIGHT OF ACCEPTANCE OF OFFER:

- (a) Buyer reserves the right to accept partly or reject any offer without assigning any reason thereof. The Buyer does not pledge itself to accept the lowest or any other tender and reserves to itself the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the Seller shall supply the same at the rate quoted.
- (b) In respect of enquiries, which call for procurement of more than one item, the Buyer reserves the right to consider and accept the offer for any of the items in the enquiry reserving the right to utilize the offer for balance items at a later stage within the validity of offer.

13) FORCE MAJEURE:

Should any force majeure circumstances arise, each of the contracting party shall be excused for the non-

fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party within 14 days of its occurrence informs in a written form the other party. Force majeure shall mean fires, floods, natural disasters or other acts such as war, turmoil, strikes, sabotage, explosions, and quarantine restriction beyond the control of either party.

14) PENALTY FOR USE OF UNDUE INFLUENCE:

The Seller undertakes that he has not given, offered or promised to give, directly or indirectly any gift, consideration, reward, commission, fees brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contracts or forbearing to do or for having done or for borne to do any act in relation to the obtaining or execution of the Contract or any other Contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the Contract or any other Contract with the Government. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the seller) or the commission of any offers by the seller or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1988 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the seller and recover from the seller the amount of any loss arising from such cancellation. A decision of the buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller.

Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the seller towards any officer/employee of the buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favour in relation to this or any other contract, shall render the Seller to such liability/penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.

15) RIGHT TO VARIATION CLAUSE:

To take care of any change in the requirement during the period between issue of tender and conclusion of contract, Buyer reserves the right to increase or decrease the quantity of the required deliverables by 30% without any change in the terms & conditions and prices quoted by the Seller. While concluding the contract, the quantity can be accordingly increased or decreased at the same terms of conditions.

16) LIQUIDATED DAMAGES (LD):

In the event of the seller's failure to submit the Bonds/Guarantees/ Documents or/and supply/performance the items/services as per Delivery schedule specified in the contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract. The buyer may also deduct LD to the sum of 0.5% of the contract price of the delayed/undelivered stores/ services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores/services.

17) CANCELLATION OF THE CONTRACT:

NIFTEM shall have the right to terminate the Contract, arising out of finalization of this tender, in part or in full in any of the following cases :-

- a. The start of works is delayed for causes not attributable to Force Majeure for more than 10 days after the scheduled date of delivery.
- b. When both parties mutually agree to terminate the contract.

18) MODIFICATION AND WITHDRAWAL OF BIDS:

Bidder can modify his bid any number of times before bid submission closing date and time. Bidder can also withdraw his bid before bid submission closing date and time. Withdrawn is allowed only once in a tender. If a bidder withdraws his bid, he cannot participate in the particular tender again.

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrollment**" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (ie after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

19) CLARIFICATION ON BID DOCUMENTS: - Bidder requiring any clarification to this RFP shall notify to Buyer in writing who will respond (in writing) to the clarifications sought not later than 14 days prior to the date of opening of the tenders. The address and contact number for seeking clarification regarding this RFP are given below:-

Queries to be addressed to:

Purchase related queries:

Purchase Section
NIFTEM, Kundli, Sonapat (Haryana) – 131028
Phone No. - 0130-2281057
E-mail ID - purchase.niftem@gmail.com

Technical queries:

Sh. S.K.S. Chandel, Asstt. Registrar
NIFTEM, Kundli, Sonapat (Haryana) – 131028
Phone No. - 0130-2281060
E-mail ID – skchandel@niftem.ac.in

Registrar, NIFTEM

Tender Form (Technical Bid)

(To be submitted by the tenderer on their letter head. All Columns should be filled in documents prescribed at Sl. No. 2 (a) of other term & conditions should be enclosed)

S. N.	Particulars	Details (must be filled by bidder)	Page No.
1	Name of Firm with address, mobile/phone no. & e-mail.		
2	Tender Fee Details (Amount DD no., Bank Name, Amount date)		
3	EMD Details (Amount DD no., Bank Name, Amount date)		
4	The bidder must be as legal entity and should have valid enlistment in CPWD/ PWD/ NHAI/ HSIIDC/ URBAN DEVELOPMENT AUTHORITIES/ HOUSING BOARD/ HUDA under Civil Works Head		
5	<p>The bidders have to submit the following work orders alongwith completion certificates of successfully completed similar works during last 03 years of Design, Printing, Fabrication & Installation of Hoardings:</p> <p>i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.</p> <p>ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.</p> <p>iii) One similar completed works costing not less than the amount equal to 80% of the estimated cost.</p> <p style="text-align: center;">OR</p> <p>The bidder should have experience of execution of major civil works of value not less than ₹ 25.00 lakh. Attach 03 completion certificates of the civil works in last 03 financial years (2020-21, 2021-22 & 2022-23) issued by Executive Engineer rank Officer. (Civil Works means construction of buildings, bridges, roads, etc.).</p>		
6	Turnover:- The Annual Average Financial Turnover of the bidder during the last 03 Financial Years (2020-21, 2021-22 & 2022-23) ended 31 st March, 2023 should be at least ₹ 75.00 Lakh (Attach audited copies of Balance Sheet, P&L Account Statement, ITRs). The Certificate by CA regarding turnover must be attached.		
7	Copies of audited Balance sheet and Profit & Loss Account for the F.Y. 2020-21, 2021- 22 & 2022-23.	2020-21: ₹ 2021-22: ₹ 2022-23: ₹	
8	Income Tax. Returns for the previous year's 2020-21, 2021- 22 & 2022-23.		
9	Incorporation details		
10	PAN & GST details		

11	Bank account details		
12	An Authorization Letter from bidder in favour of person signing tender documents.		
13	The Annexure No.-III, an undertaking to declare that Bidder has not been black listed in India and abroad must be submitted on Non-judicial Stamp Paper of Rs. 100.		
16	Annexure-IV, if any.		

The above documents must be enclosed with proper pagination.

Signature
Name
Address
Mobile
Seal of firm

Dated:

FINANCIAL BID FORMAT

S.N.	Particulars	Qty	Unit	Unit Rate (₹)	GST (₹)	Total including GST (₹)
1.00	Earth work in excavation by mechanical means (Hydraulic excavator)/ manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m. All kinds of soil including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.	76.23	Cum			
2.00	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level:- 1:5:10 (1 cement : 5 coarse sand: 10 graded stone aggregate 40 mm nominal size) including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.	3.20	Cum			
3.00	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.					
3.01	1:1.5:3 (1 cement : 1.5 coarse sand (zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural sources	34.40	Cum			
4.00	Centering and shuttering including strutting, propping etc. and removal of form work for including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.					
4.01	Foundations, footings, bases for columns	76.40	Sqm			
5.00	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level.					

5.01	Thermo-Mechanically Treated bars of grade Fe-500D or more.	7640.00	Kg			
6.00	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.					
6.01	Hot finished welded type tubes	4673.70	Kg			
7.00	Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.					
7.01	In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	907.95	Kg			
8.00	Painting with aluminium paint of approved brand and manufacture to give an even shade including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.					
8.01	Two or more coats on new work	60.00	Sqm			
9.00	Installation of light reflective Vinayle print flex boards including entire carriage of material in all leads, lifts, Height and cost of all other incidentals.	36.10	Sqm			
Grand Total						

Note:

1. Please quote item wise rate inclusive of all taxes, freight, cartage, installation etc.
2. Same is provided along with the tender document in .xls format. Bidder have to advised to download the price bid in that format, quote their rates and upload it along with the bid on to the portal.

Date:

Signature of Bidder with Stamp

**TENDER CONDITIONS ACCEPTANCE LETTER
(To be given on Company Letter Head)**

Dated:

To,

Registrar,
NIFTEM,
HSIIDC Ind. Area, Kundli
Sonapat, Haryana

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: **N/PuS/P/2023/10/14**

Name of Tender/ Work: - **TENDER FOR DESIGN, PRINTING, FABRICATION AND INSTALLATION OF SIGNAGES/ HOARDINGS AT NH-44.**

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned „Tender/Work“ from the web site(s) namely: **CPPP e-Procurement website** <https://eprocure.gov.in/eprocure/app> as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read entire terms and conditions of the tender documents from Page No. 01 to 18 (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. In case any provisions of this tender are found violated , your department/ organization shall be at liberty to reject this tender/bid including the forfeiture of the full said Earnest Money Deposit absolutely and we shall not have any claim/right against deptt in satisfaction of this condition.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

UNDERTAKING

To,
Registrar,
National Institute Of Food Technology Entrepreneurship and Management
Plot no 97, sector-56, HSIIDC industrial estate,
Kundli-131008,
District-Sonepat (Haryana)

Sir,

- 1 I/we the undersigned, certify that I/we have gone through the terms and conditions mentioned in the tender documents and undertake to comply with them.
2. It is further certified that our firm has not been blacklisted by any agency in India or abroad.
3. We will supply the goods in accordance to the specifications of the work order. At any stage, if it is found that the sub standard/deviation from the specifications/ design/quality has been made by us, we shall be liable for penalty and legal action.

Dated:

SIGNATURE OF THE TENDERER
WITH SEAL

NAME OF THE TENDERER
WITH ADDRESS

NOTE: Certificate as per above must be submitted only on non-judicial stamp paper of ₹ 100/- (Rupees One Hundred Only)

Dated:

Undertaking to Claim Exemption/Relaxation under MSME/NSIC/Start up

(to be submitted on Company Letter head with stamp)

I am (.....) is Owner/Director of M/s.....registered with MSME/NSIC/Start UpUnit under.....category.

- 1) Firm Name :
- 2) Udhyog Adhaar No :
- 3) NSIC No :
- 4) Year of Registration :
- 5) Category of Registration (Manufacture/Dealer/Supplier):
- 6) Turnover :

As per the benefits extended to MSEs registered with NSIC under single point registration scheme, we are entitled for:

- 1. Exemption in Tender Fee :
- 2. Exemption in EMD :
- 3. Relaxation in Turnover : How much Relaxation required (please specify)
- 4. Relaxation in Experience : How much Relaxation required (please specify)

(Kindly tick the box(es) for the same)

We are enclosing herewith relevant certificate and documents in support of our claim of exemption/relaxation of the same.

Signature of Authorized signatory
Name:
Designation:
Stamp:

(Note: Undertaking must be submitted on company's letterhead duly signed and stamped)