

NATIONAL INSTITUTE OF FOOD TECHNOLOGY ENTREPRENEURSHIP AND MANAGEMENT

An Institute of National Importance under Ministry of Food Processing Industries, (GOI)
Plot No. 97, Sector-56, Phase – IV, HSIIDC, Industrial Estate, Kundli-131028, Sonapat (Haryana)
Phone No. 130-2281057

Tender No. N/GeA/GA/2019/29/47**Dated: 23.07.2025****NOTICE INVITING TENDER**

Sealed tenders are invited for **Running of Utility Shops, Vending Machine & Other Business Outlets on monthly license basis at NIFTEM Campus** for following kind of businesses:

S No.	NAME OF THE SHOPS	Location
01	Grocery, Stationary, Novelties, Fruit & Vegetables, Dairy Products, etc.	Neighborhood Shop, near State Bank
02	Women Boutique/ Beauty Parlor	
03	Bakery Shop	
04	South Indian Shop	
05	Millet Based RTE/ Bakery Products, etc. (Preferably for Students/ Startups)	
06	Men Saloon	Neighborhood Shop (Store Area), near State Bank
07	Iron Shop/ Press Wala	
08	Multi-facility Shop/ Photocopier Shop	Academic Block
09	Nescafe Coffee Shop (Reserved for Big Coffee Brand Franchise)	
10	Laundry Shop	Brahmaputra Hostel
11	Automatic Food & Beverage Vending Machines	All 04 Hostels and 01 at NKC/Academic Block

Critical Date Sheet

PARTICULARS	DATE	TIME	Remarks
Issue / Publish/ Upload of tender document	23.07.2025	03.00 PM	Bids will be opened in the presence of bidders and members of the Committee.
Pre-bid meeting date & time	29.07.2025	11.00 AM	
Bid submission start date & time	01.08.2025	04.00 PM	
Bid submission end date & time	12.08.2025	03.00 PM	
Technical/ Financial bid opening date & time	13.08.2025	03.30 PM	

Tender Fee Details

FEE PARTICULARS	AMOUNT	Mode of Payment
Tender processing fees (non-refundable)	₹ 500/- + 18% GST = ₹ 590/-	Demand Draft payable in favour of "NIFTEM", Kundli Sonapat
Earnest Money Deposit (EMD)	₹ 10,000/-	

Interested bidders may obtain copy of the tender document along with details by downloading tender document from <https://eprocure.gov.in/epublish/app> or NIFTEM website www.niftem.ac.in. The Pre-bid meeting will be held at NIFTEM Campus to clarify doubts (if any) as per above schedule. Corrigendum/addendum, if any, to these would only appear on <https://eprocure.gov.in/epublish/app> as

well as www.niftem.ac.in website.

Interested bidders may submit their complete bids including supportive document, Tender Fee, EMD and Financial Bid in a sealed envelope and drop it to the Tender Box as kept at Reception of NIFTEM, Kundli, Sonapat on or before last date and time as indicated above. Tender should be addressed in the name of Registrar, NIFTEM, Plot No, 97, Sector-56, HSIIDC, Kundli, Sonapat-131028(Haryana) and super scribed on envelope as **"Tender for Running of Utility Shops & Vending Machine on monthly license basis at NIFTEM Campus"**.

Any bid received after last date and time will not be accepted and rejected out rightly. NIFTEM reserves all rights to reject any or all of the bids in part or full without assigning any reason(s), at any stage of the allotment.

(A) ABOUT NIFTEM

National Institute of Food Technology Entrepreneurship and Management (NIFTEM) is an Institute of National Importance (INI) under Ministry of Food Processing Industries, GoI. NIFTEM functions as a centre for integrated education, research, enterprise incubation and outreach in area of Food Science, Food Technology & Business Management. NIFTEM has been set up a campus near Delhi Singhu Border at Kundli, Distt-Sonapat, and Haryana.

(B) MANDATE OF NIFTEM

NIFTEM is working as–**'Sector Promotion Organization' & 'Business Promotion Organization'** of the food processing sector. It is a prime academic institution and offer B.Tech, M.Tech, Ph.D. and MBA Programmes in the areas of Food Technology and Management. The Institute has been granted the status of Institute of National Importance by an Act of Parliament.

NIFTEM has major objective which are as under:

- One Stop Solution Provider
- Skill & Entrepreneurship Development
- Facilitating business incubation services with its ultra modern pilot plant
- Conducting Frontier Area Research
- Developing world class managerial talent
- Knowledge repository
- Up-gradation of SME Clusters
- Promoting cooperation and networking

(C) FEE DETAILS

1. **Tender processing fee:** Tender processing fee is ₹ 500/- + 18% GST i.e. Rs. 590/- (non-refundable) to be paid in the form of Demand Draft in favour of NIFTEM, payable at SBI Delhi. Tender Fee is exempted in the case of applicant of BPL category of Haryana/Delhi on submission of proof or registered under MSME/NSIC.

2. **Earnest Money Deposit (EMD):** EMD fee is ₹ 10,000/- to be paid in the form of Demand Draft in favor of NIFTEM, payable at SBI Delhi. The EMD will be kept as Performance Security for the successful bidder.

(D) SCOPE OF BUISNESS:

The Institute is desirous to grant license to run the Utility Shops & Vending Machine to facilitate their students and families. Presently, 800 Students (approx.) and 80 families are residing in the campus. Besides, 400 other outsourced employees are also working in the Institute on daily basis.

S No.	NAME OF THE SHOPS	Location
01	Grocery, Stationary, Novelties, Fruit & Vegetables, Dairy Products, etc.	Neighborhood Shop, near State Bank
02	Women Boutique/ Beauty Parlor	
03	Bakery Shop	
04	South Indian Shop	
05	Millet Based RTE/ Bakery Products, etc. (Preferably for Students/ Startups)	
06	Men Saloon	Neighborhood Shop (Store Area), near State Bank
07	Iron Shop/ Press Wala	
08	Multi-facility Shop/ Photocopier Shop	Academic Block
09	Nescafe Coffee Shop (Reserved for Big Coffee Brand Franchise)	
10	Laundry Shop	Brahmaputra Hostel
11	Automatic Food & Beverage Vending Machines	All 04 Hostels and 01 at NKC/Academic Block

Facilities available/extendable:

- | | |
|------------------------|----------------------------------|
| 1. Water | 6. Bank |
| 2. Electricity | 7. ATM |
| 3. Power backup | 8. Dispensary |
| 4. Sitting arrangement | 9. Drinking Water (Water Cooler) |
| 5. Verandah | 10. Dustbins |

(E) ELIGIBILITY:

- The agency/ person/ individual may be registered firm and having experienced to run General and Novelties items /Tuck shops/ Coffee Shops/ Grocery/ Fruit & Vegetable, Juices/ Photocopier/ Stationary etc. Preference shall be given to those agencies/ individuals that are registered with Sonipat Municipal Corporation or Nagar Palika, or NSIC/ Udyam/ MSME units.
This can be relaxed in the cases of SC/ST/PH/Widow/Separated Women cases of low-income group.
- The person/applicant must be free from disease and sound health & good character and age between 18 to 65 years.
- The bidders have to enclose photocopy of Bank passbook showing Bank Account Number, Photo, Branch address, Branch code, IFSC Code and entries for last six months.

4. The bidder has also to enclose PAN Card, Aadhar Card, Voter Card, GST Registration Certificate (if applicable) and Address proof.
5. SC/ ST/ PH/ Widow/ Separated Women/ Low Income Group will be considered subject to their suitability to run the shop. If they are claiming, they have to enclose recent certificate issued by the District Administration with income certificate.
6. In case it is found that if any persons had applied on other's name, the bids will not be considered or rejected, at a later date also.
7. Only one business/shop will be allowed to run in the campus by an individual/ person/ agency by own against their family/ company. In case, if any agency is already running any business or found suitable for any other business, have to choose any one business/ shop.
8. Character Certificate/ Police Verification as issued by Local Administration, MP/ MLA Local Police or Gazetted Officer. In case of firm, non-blacklisting certificate on ₹ 100/- stamp paper must be enclosed.

(F) BIDDING APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING:-

1. The bidder has to enclose duly signed Tender document at each page alongwith supportive documents as indicated above at Clause (E) including Financial Bid.
2. Technical Bid on the Tender document appearing at Annexure- I duly filled in, signed along with Earnest Money Deposit (EMD) & Tender document Fee (non-refundable) as specified in the form of Bank Drafts (cheques are not accepted) drawn in favor of NIFTEM payable at Delhi from SBI.
3. Proof of permanent address.
4. Details of Bank Account of Agency i.e Account No., IFSC Code, MICR No., Bank Name and address.
5. An authorization letter in favour of the person signing the Tender documents. If not signed by the Proprietor/Partner/Director.
6. Tender document with all annexure should be duly signed and or stamped on each page as acceptance of the terms and conditions.

(G) EVALUATION PROCEDURE

1. The bids will be evaluated on the basis of eligibility and documents submitted by the bidders and further license fee as quoted by them.
2. The license/allotment of shop shall only be made to those bidder/individual/agencies, who have quoted highest license fee more than the reserved license fee.
3. In case of tie between the parties, the shop will be allotted to those, who is registered individual and their income is under low income group or as decided by the Institute. Preference shall be given to SC/ ST/ PH/ Widow/ Separated Women/Women of Low-Income Group.

4. The licensee is required to convey their consent within 15 days from the issue of letter of award. Besides, they have to take possession within 15 days from the date of acceptance failing which; letter of award/allotment will be cancelled automatically.

(H) GENERAL TERMS & CONDITIONS:

1. **Payment of charges as per rate fixed by the Institute:** In addition to agreed licence fee, the successful bidder has also to pay Electricity charges, Power back up charges, Water charges at the rate as fixed by the Institute.
2. **Printed/Electronic Bill:** The successful bidder has to issue only Printed or Electronic bill for each kind of sale to the students and staff. Sale to outsiders are not allowed but allowed to those who are residing in the NIFTEM campus.
3. **Deposit of Taxes:** The successful bidder has to deposit Government taxes such as GST as per rules & regulations.
4. **Timing of Shop:** The shop can be run all seven days from morning to late night (8.00 AM to 9.30 PM) or as convenient to the shopkeeper and Institute but not allowed to open only during evening hours.
5. **Accommodation to bidder:** - No accommodation shall be provided to successful bidder or his employee in the campus.
6. **Stay of shop workers:** - No person related to shop will be allowed to stay in the campus after shop gets shut down. However, extra room/space can be allotted on request and payment basis.
7. **Running of shop by bidder only:** - The shop has to be run by successful bidder only and not by any other person/servant will not be allowed but assistance of servant can be taken.
8. **Period of Contract:** Initial license will be given for two years, which can be extended further up to maximum 5 years on satisfactory performance and mutual consent. In case of extension beyond two years, if required, the license fee will be reviewed and revised appropriately on the basis of sale/foot fall.
9. **Charges of Laundry Operator:** - Laundry Operator has to get done approved their rate from the Institute.
10. **Non participation of NIFTEM staff in bids submission:-** Regular Employees of NIFTEM and their families are not allowed to participate in bidding process to avoid conflict of interest.
11. **No Child Labour:** - No child will be employed for servicing as per law.
12. **No subletting of work:** - No subletting of work will be allowed at any stage.
13. **Engagement of helpers at shops:** - The successful bidder must take approval prior to engage helpers etc for the shop.

14. **Commitment for selling best quality items with fair prices:-** The successful bidder must have to satisfy the commitment for selling best quality items with fair prices so that users may have satisfaction of having quality goods at fair and competitive rates in the campus.
15. **Running of nos. of shops:** - Any bidder will not be allowed to run more than one facility shop. In case any agency is found lowest in more than one facility, it will only be allowed to run one facility shop of its choice.
16. **Compliance of Food safety rules and labour laws:** - All the rules and regulations of food safety, labour laws must be complied by the successful bidder.
17. **Hygiene conditions:** - The successful bidder has to ensure utmost cleanliness, hygienic conditions at shops.
18. **Disciplined working environment:** - The successful bidder must maintain disciplined working environment at shops.
19. **Shop usage only for Institute beneficiaries:** - The shops will be open to use by Institute beneficiaries (students and staff) only.
20. **Review of License fee:** - The license fee will be reviewed every year after first tenure. Apart from above electricity, power backup & water charges will be applicable at aggregate rates.
21. Present electricity charges are ₹ 6.30 per Unit + Electricity Duty + Municipal Corporation Tax, etc + 160 per KW fixed load charges and ₹ 24/- per unit for DG Backup. These rates can be revised time to time on the basis of market actual rates.
22. **No change allowed:** - No agency will be allowed to alter or revoke the bid after opening of the bids and during the validity of tender.
23. **The name and address of the Tenderer:** The name and address of the tender with rubber stamp shall be clearly written in the space provided and no overwriting, corrections, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down herein otherwise the tender is liable to be ignored.
24. **Mentioning of capacity:** - Person signing the bid or other documents connected with tender must clearly write his/her name and specify the capacity in which signing.
25. **Type of tenderer:-** Individual signing the tender or other documents connected with the tender must specify whether one signs as (a) A sole proprietor of the concern or constituted attorney of such sole proprietor (b) A partner of the firm if it is a partnership firm, in such case he must have authority to execute contracts on behalf of the firm by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firms.
26. **Bid through on-line only:** - Telegraphic/fax or conditional tender will not be considered. The tender have to be submitted in tender box only.

27. **EMD as per Tender:-** The Agency have to enclose EMD accordingly as mentioned above, failing which Tender will not be accepted.
28. **List of workers required:-** The bidder will have to provide a list of workers who will be working at NIFTEM Campus and provide complete details about them.
29. Firms submitting tender would be considered to have read & accepted all terms & conditions. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tender.
30. **List of partners/directors:** - The bidder shall disclose the details of the partners/directors etc. in a separate sheet which shall be enclosed with technical bid.
31. **Deduction of taxes:** - NIFTEM will deduct Tax at source under section 194-C of the Income Tax Act, 1961 from the bills of the contractor.
32. **Acceptance:** It is understood that the contractor accepts the terms and conditions enclosed in the tender form.
33. The contractor shall make the property good to all damage/loss which may be caused by any act or default of the contractor, his agents or servants or workers to any property of the Institute.
34. NIFTEM reserves the option to make the property good for the damage or loss by charging the contractor with the expenses.
35. **Receipt basis:** -The payment in respect of official meetings/ conference/ hospitality bills of the Institute submitted in duplicate by the bidder shall be released on receipt basis. Any supply of food items without proper authorization by the designated authority of NIFTEM will not be paid for.
36. The bidder has to issue either printed cash memo or computer-generated cash memo/invoice etc. They will also accept all kind of digital payment.
37. **List of holidays/vacations:** - NIFTEM shall provide a list of normal holidays and student's vacations in each semester to the Contractor for assessing and providing Mess & tuck-shop services to the hostellers residing during holidays and vacations.
38. **Ban on sale of addictive /restrictive items :** - Successful bidders shall not sell any cigarette, bidi, pan, alcohol, drugs, etc.in the shop and in the NIFTEM premises, if anyone is found indulged in the businesses; the person shall be asked to leave the campus immediately and the Contractor shall be liable to lose the contract for breach of this condition.
39. **Undertaking for act of omission/ commission:-** The successful bidders shall undertake that any act of omission or commission including theft, by his/her staff shall be his/her sole responsibility and further that he/she would compensate the Institute immediately, any loss or damage or theft occurring on account of his/her staff individually or collectively.

40. **Safety measures:** - The successful bidders should take all safety measures (including fire) while running shops. He will keep a First-Aid Box.
41. **Misuse of electricity and water:** - If at any stage it has been found that electricity or water have been misused, the agency will be fined appropriately and may result in tentative/ cancellation of permit.
42. **Disposal of garbage:** -The Agency will ensure garbage disposal at designated place at its own cost.
43. **Approval of price rates:** -The agency shall get the prices of all new items (if any) approved by the Institute before introducing if not indicated MRP.
44. **Adequate work force for holidays:** -The agency will deploy adequate work force for work during late hours and on Saturdays/Sundays. Including other holidays, according to the requirement of the Hostellers.
45. No persons/shop will be allowed to sale any other product, for which they were not allowed.
46. Every shop has to get done approved their rates of items from Administration. No items will be sold more than MRP.
47. FSSAI certificate is essential for Tuck Shop/Coffee Shop, therefore, just after award, they have to obtain proper FSSAI license within three months otherwise allotment will be cancelled.
48. Major modifications in the shop or building will not be allowed in any manner. However, for putting Air Conditioner or Exhaust Fan or Coolers, slight modification/alteration is allowed.
49. The shop shall be allotted "as is where is" basis. Only raw space will be provided. Any kind of partition work either plywood/wood/aluminium partition etc shall be carried out by the allottee at their cost and risk but without any modification in the present structure.
50. No cleaning/washing is allowed inside the campus to the Laundry operator.
51. The shopkeeper has to put their items within the shop space. In case it is found that Varandah has been used to put their product/stand/items etc, the allottee has to pay 25% extra over the license fee, as agreed, while allotment.
52. Until provision of Separate Electric meter, lumpsum Rs. 500/- PM plus GST shall be charged for one Fan, Small Cooler, one Tube light and one charger point. In case of putting AC or Blower/Electric Heater or Electric Press or Washing Machine etc, the monthly charges shall be Rs. 2000/- PM.
53. No flammable items will be kept inside the shop/room.
54. NIFTEM will not responsible for any kind of loss due to theft, fire, flood or any other kind of accident/incident or natural calamity, therefore, allottee should take care of it.
55. No material/equipment/machines will be allowed to go outside without Gate Pass duly signed by Assistant Registrar (Admn) or Registrar.

56. The Shopkeepers/Allottee has to sale the Horticulture Produces/ Bakery Products or any other items, as produced by NIFTEM.
57. The Shopkeeper/Allottee has to execute License Agreement on Rs. 100/- Non-Judicial Stamp Paper within 30 days from the issue of Letter of Award.
58. **Canvassing:** - Canvassing in any form will be viewed seriously and if any Agency is found to be resorting to such practices, the TENDER of such firm will be rejected.

(I) TERMINATION OF LICENCE

- 1 In case of misconduct, unfair practices, involvement in anti-social activities or drugs etc. the licensee can be asked to vacate the shop before the completion of allotment period, within 07 days or 24 hrs as the case may be, by serving a notice.
- 2 An agreement is required to be executed by the vendors with the Institute subject to termination of Contract either way by serving a prior notice of three months in writing and subject further to the express condition that in the event of any unlawful, antisocial and /or anti-Institute or unauthorized activities by the successful bidder having been found, the contract will be terminated even earlier by serving a notice.
- 3 The successful bidders has to ensure utmost cleanliness, hygienic conditions and befitting campus like discipline at its shops and accessories at all times, wanton neglect of which, will invite heavy fines including premature termination of the contract.
- 4 The shops will remain opened to use by the Institute beneficiaries only. As such, the vendors will neither invite/entertain nor harbor any users from outside at or around the shops. Violation of this expressed condition shall automatically land in termination of contract.
- 5 The permission can be withdrawn at any time after serving three months notice from either side.
- 6 NIFTEM, reserves the absolute right to accept or reject any or all the tenders on whole or in part without assigning any reason thereof.
- 7 If at any time during the period of contract, it comes to the notice of the NIFTEM that the contractor has mislead the NIFTEM be way of giving incorrect/false information, which has been material in the award of Contract to him/her, the contract shall be liable for termination besides other legal action which may be initiated against the Agency or the owner/partners/directors or any person responsible for the affairs of the Agency under law.
- 8 The contract once awarded can be terminated by agency after giving one notice. Nevertheless, NIFTEM may terminate the contract of the contractor without any notice in case the contractor commits a breach of any of the terms of the contract. NIFTEM's decision that a breach has occurred will be final and shall be accepted without demur by the contractor. The security deposit shall be forfeited in such case.
- 9 The contractor shall not engage the services of any sub-contractor or transfer the contract to any other person. If, it is found at any time that the contractor is unable to provide the Mess & Tuck shops

services and has sub-contracted to any other party, the NIFTEM has right to terminate the contract and to forfeit all security deposits.

(J) FORFEITURE OF EMD

The EMD shall be forfeited in cases mentioned below:-

- 1 In case of allotment, if bidder does not start its business within 30 days, its EMD will be forfeited without affording any opportunity.
- 2 If the Bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- 3 If bidder shows reluctance during the period of tendering.
- 4 If the bidder having been notified of the acceptance of his tender by the Buyer during the period of its validity,
- 5 If the Bidder fails to furnish the Performance Security for the due performance of the contract within reasonable period including prescribed period.
- 6 If the Bidder fails to sign the agreement within prescribed period.
- 7 Fails or refuse to execute the contract.
- 8 Fails to respond to queries by the NIFTEM.
- 9 Security money will be forfeited in case of unauthorized encroachment.
- 10 The EMD of agency may be forfeited, if the agency withdraws or amends or deviates from the tender in any respect.

(K) REFUND OF EMD TO UNSUCCESSFUL BIDDER

The EMD of unsuccessful bidders will be returned immediately after the award of work. However, EMD of successful agency will only be returned after submission of performance security in the form of DD/bank guarantee within 30 days from the issue of work order and in case of Bank Guarantee it will be returned only after verification from bank. The EMD of successful bidder will be retained against Performance Security as safeguard measure; however the same will be released after the receipt of Performance Security.

In any case, if tender is not opened due to any reason, the tender documents & EMD shall be returned to all the bidders.

Contact Persons: For any query please contact: Dean (Student Welfare) at Ph No. 0130-2281113 or on the email <dsw@niftem.ac.in>.

(Registrar, NIFTEM)

TENDER FORM (TECHNICAL BID)

(To be submitted by the Agency on its letter-head)
All information should be filled and specified by page no.

SN	Particulars	Status	Page No.
1.	Tender Fee of ₹ 590/- (DD No., Amount Date, Bank, etc.)		
2.	EMD of ₹ 10,000/- (DD No., Amount, Date, Bank, etc.)		
3.	Year of Incorporation: (copy to be enclosed)		
4.	Address (Copy of proof to be enclosed):		
5.	Name of Proprietor/Authorized Person:		
6.	Mobile No.:		
7.	Email ID:		
8.	Copy of registration under Sonipat Municipal Corporation or Nagar Palika, Kundli or NSIC/ Udyam/ MSME units		
9.	Type of Services applied for:		
10.	Work Registration No.: Exclusively for Tuck Shop/Food Kiosk/Coffee shop (Copy to be enclosed)		
11.	PAN No. (Copy to be enclosed)		
12.	GST No (If applicable)		
13.	<p>The agency/ person/ individual may be registered firm and having experienced to run General and Novelties items /Tuck shops/ Coffee Shops/ Grocery/ Fruit & Vegetable, Juices/ Photocopier/ Stationary etc. Preference shall be given to those agencies/ individuals that are registered with Sonipat Municipal Corporation or Nagar Palika, or NSIC/ Udyam/ MSME units.</p> <p>This can be relaxed in the cases of SC/ST/PH/Widow/Separated Women cases of low-income group.</p>		

14.	The bidder has to enclose photocopy of Bank passbook showing Bank Account Number, Photo, Branch address, Branch code, IFSC Code and entries for last six months.		
15.	Brief explain how the firm will carry out the work assigned by NIFTEM (Please use separate sheet)		

Name in Block letters _____

Name of the Agency _____

Address with stamp: _____

Dated: -

Signature

ACCEPTANCE OF THE BIDDERS

Name of the Work.....

All the clauses of TENDER document and terms and conditions enumerated in this form have been read by me/ us and are acceptable to me/ us.

Name in Block letters _____

Name of the Agency _____

Address with stamp: _____

Dated: -

Signature

UNDERTAKING

To,

Registrar,

**National Institute Of Food Technology Entrepreneurship and Management
Plot no 97, sector-56, HSIIDC Industrial Estate,
Kundli-131008,
District-Sonepat (Haryana)**

Sir,

- 1 I/we the undersigned, certify that I/we have gone through the terms and conditions mentioned in the TENDER documents and undertake to comply with them.
2. It is further certified that our firm has not been blacklisted by any agency in India or abroad.

Dated:

SIGNATURE OF THE BIDDER WITH SEAL

NAME OF THE BIDDER WITH ADDRESS**ANNEXURE-IV****FINANCIAL BID PART-II**

Name of tenderer_____

I agree to abide by the terms & conditions as mentioned in the Tender documents or communicated while the allotment of licence to run the shops inside the campus.

NAME OF THE SHOPS	No of Shops for business	Location	Reserved Monthly License Fee including GST (If any)	Quoted Monthly License Fee for shop including GST (if any)
Grocery, Stationary, Novelties, Fruit & Vegetables, Dairy Products, etc.	01	Neighborhood Shop Area, Near State Bank of India	4,000/-	
Women Beauty Parlor	01		4,000/-	
Bakery Shop	01		4,000/-	
South Indian Shop	01		4,000/-	
Millet Based RTE/ Bakery Products, etc. (Preferably for Students/ Startups)	01		4,000/-	
Men Saloon	01	Neighborhood Shop (Store Area)	2,000/-	
Iron Shop/ Press Wala	01		2,000/-	
Multi facility/Photocopier Shop	01	Academic Block	4,000/-	
Nescafe Coffee Shop (Reserved for Big Coffee Brand Franchise)	01		4,000/-	
Laundry Shop for Students	01	Brahmaputra Hostel	4,000/-	
Automatic Food & Beverage Vending Machines	05 Nos.	All 04 Hostels and 01 at NKC/ Academic Block	No Charges	

- Shops can be interchanged as per requirements.
- Besides license fee, actual electricity charges shall be charged as per meter reading. Present electricity charges are ₹ 6.30 per Unit + Electricity Duty + Municipal Corporation Tax, etc + 160 per KW fixed load charges and ₹ 24/- per unit for DG Backup. The charges shall be payable on 10th of each month, otherwise suitable penalty will be charged.
- In case of Vending Machine, the agency will be granted space and electricity on free of cost but the agency has to pay ₹ 2,000/- per month for additional storage space near Tuck Shops, if required.

4. The person/agency has to take possession of the shop within 15 days from the award of license. Subsequent monthly license fee on monthly basis in advance before 10th of every month shall be deposit. In case of non-submission of license timely, penalty @ ₹ 500/- per months shall be charged until clearance of outstanding otherwise same will be recovered from security. Defaulters more than six month, the license will be cancelled and shop will be getting done vacated. The Electricity Bill, Water Bill, etc. will also be deposited on monthly basis.
5. The EMD of successful bidder shall be converted in to Security and kept deposit with NIFTEM, which will be refunded after the completion of contract and subject to settlement of dues.
6. In case, Food Outlets using water, has to pay ₹ 500/- per month for Food Outlets and ₹ 2000/- for washing of clothes by Laundry Operator, otherwise, they will not be allowed to use water. In case, they are found using NIFTEM raw water for their day to day working at any stage, the same charges will be applicable.
7. Additional Store space (if available) in front of these shops, which can be allotted to the shop holders on their request for keeping their extra required for stores @ ₹ 2000/- per room. But in case of allotment or using for any other purpose including commercial activity, the charges shall be doubled. Only one room will be allotted to one shop on their request by the administration.

Date:

Place:

Signature:

Name:

Mobile No.

Address: -