

7th CONVOCATION ON 09th OCTOBER 2026
GENERAL INSTRUCTION FOR ATTENDING STUDENTS

CONVOCATOIN REGISTRATION

1. Students are required to report for physical registration on **08-10-2026** (Thursday) at 9.30 AM at registration counter as mentioned below: -

Program	Venue
B.Tech.	Multi-purpose Hall
M. Tech, MBA and Ph.D.	

2. Physical Registration on **08-10-2026** from 09.30 AM to 01.30 PM is pre-requisite for the award of degree in convocation.

STUDENT KIT

3. Convocation kit will be given to the student at the registration desk. Students are required to collect the kit. The kit will include: -
 - a. Student Convocation ID Card
 - b. All available marksheet (if not collected) and migration certificate.
 - c. Student Instructions and programme details

NO DUES CERTIFICATE

4. **Clearance of “NO DUES” is mandatory for all students.** Students who have not submitted No Dues certificate will not be allowed to attend the degree award ceremony at the Convocation.
5. Under exceptional circumstances, the students who are yet to obtain or submit their No-Dues Certificate may avail themselves of **on-the-spot** No-Dues clearance. For this purpose, departmental No-Dues counters will be set up at the Multipurpose Hall on 08-10-2026 during the Convocation Registration process. Students concerned are advised to visit the respective counters and complete their No-Dues clearance before proceeding with convocation registration process.

CONVOCATOIN REHEARSAL

6. Convocation Dress rehearsal will be held on 08-10-2026 post lunch at NIFTEM Campus around 03:30 PM. It is **mandatory** to attend the dress rehearsal for participating in the convocation.

CONVOCATION DRESS CODE

7. All Students of B Tech, M Tech, MBA and PhD are advised to stick to the convocation dress code which is as follows: -

BOYS	GIRLS
• White Kurta Pajama • Black Shoes / Sandals	• White/ Off-White Saree, • White/ Off-White Kurta Pyjama, • White/ Off-White Salwar Kameez • Black Shoes / Sandals

OTHER INSTRUCTIONS

8. Students are required to wear Convocation I-Card on the day of Convocation given at the time of physical registration process.
9. As it is a formal function, children below eight years of age will not be allowed at the Convocation venue.
10. Once the students enter in convocation hall and take his/her seat, he/she will not be allowed to go out during convocation. Therefore, students are advised to get refreshed before entering the convocation hall.

NOTE - *Students will not be entertained by the Examination Department for collection of documents or Degree Certificates on the day of the Convocation after the ceremony. In order to avoid last-minute rush and the possibility of misplacement of documents, students are advised to collect the requisite documents/Degree Certificate from the next working day onwards, subject to completion of the prescribed procedures and formalities.*

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